



Business Office Release Bulletin

August 2010

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About Release 91_8

In this release are some enhancements to the Account Summary screen in My Backpack to display balances by division and to provide a more complete breakdown of charges by student account type. There are also changes to enable payment posting by division for Online Admissions and Online Enrollment.

As always, please contact Senior Systems Product Support if you have any questions about these new and enhanced features!

Enhancements to My Backpack Account Summary Screen

Some enhancements have been made to the Tuition and Charges section of the Account Summary screen in My Backpack, to provide more useful information to parents in cases where their students participate in multiple divisions and/or have multiple account groups. The table on the screen now breaks out student balances by division and, where applicable, by account group within division, showing current, past due, and total amounts for each. Parents can now use a dropdown to filter the information on the screen by division, as well as by student and/or account group. If there is only one applicable student, division, or account group, it is automatically selected with no dropdown displayed.

Account Summary

Logged in as: **Mrs. Lilly Abbott**
Current School: **Upper School**

Student: Alex Abbott

Division: All

Account Group: All

[Pay Online](#)

Tuition & Charges

[View Account Detail](#)
[View Statements](#)

Division	Account Group	Current	Past Due	Total Due
Summer	Summer School	(\$10.00)	\$0.00	(\$10.00)
Upper	Student	\$0.00	\$1,150.14	\$1,150.14
Total		(\$10.00)	\$1,150.14	\$1,140.14

Tuition
(\$231.00)

Incidental
\$1,371.14

Enrollment Deposit Balance
\$0.00

Debit Accounts	Balance
Student Bank	\$10.80

[View Account Detail](#)
[View Statements](#)

If you have questions regarding your accounts, please contact billing@senioracademy.org

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Payment Posting By Division For Online Admissions and Enrollment

If you have the Accounts Receivable application installed and you use Online Admissions and/or Online Enrollment, you can now set the general ledger accounts for online payments separately by division (as is already the case for Online Summer School Registration), giving you finer control over the account mapping for these payments. The G/L accounts are set via the Administration Maintenance function in the Accounts Receivable application (Online Payments button). For the Online Admissions and Online Enrollment tabs, there is now a School dropdown at the top of the screen to select the school/division that you want to work with.

Initially upon upgrading, these accounts will all be set to the current value for each division. You can use Administration Maintenance to review and revise any of these as necessary:

1. In the Accounts Receivable application, select **Maintenance > Administration Maintenance > Accounts Receivable** and click **ONLINE PAYMENTS SETUP**. Then select either the **Admissions** tab or the **Enrollment** tab, and use the drop down at the top of the screen to select the school or division that you want to work with.

Online Payment Posting Options

Admissions | Enrollment | Summer School | Accounts Receivables

School: Lower School Post Online Admissions Payments

Batch Description: A/R Online Admissions Receipts

Cash Account: 11102
Checking Chase

Revenue Account: 1448270000 Subledger:
Miscellaneous Income

Convenience Fee Account: Subledger:

Posting Reference:

OK Cancel

Online Payment Posting Options

Admissions | Enrollment | Summer School | Accounts Receivables

School: Middle School Post Online Enrollment Payments

Batch Description: A/R Cash Receipts Posting

Cash Account: 1441470000


Convenience Fee Account: 1520577088 Subledger:

Posting Reference: Convenience Fee

Non Return Deposit

Convenience Fees - DiamondMind

OK Cancel

2. Check the box next to the dropdown to enable posting for this payment type and division if it is not already checked. Then enter or change any of the G/L accounts or other fields as necessary. You can click the  Search icon to use the search feature for any of the account fields.
3. Repeat this process for all divisions to make sure that each is set properly.
4. Click **OK** to save changes when all settings are complete.